

# USOSweb - basics

Wydział Psychologii Uniwersytetu Warszawskiego  
1.09.2023

## USOSweb - login

URL: usosweb.uw.edu.pl

login – „faked” pesel numer, received from the WISP office, password - copied from IRK

Password reset: “forgotten password” link, using an e-mail assigned to USOS account.



Uniwersytet Warszawski  
Centralny Serwer Uwierzytelniania

Enter your Username and Password to continue.

Username:

Password:

Hide my identifier **LOGIN**

[forgotten password](#) | [new account](#) | [list of services](#) | [about this page](#) | [polska wersja](#)

 **REGIONAL PROGRAMME**  
NATIONAL COHESION STRATEGY

 **Mazovia.**  
heart of Poland

**EUROPEAN UNION**  
EUROPEAN REGIONAL  
DEVELOPMENT FUND 

## USOSweb - language

Change between polish and english version



## USOSweb - data migration

USOSweb (system for students and teachers) and USOS (database) exchange information during data migrations

Data migration take place everyday, around 4-5 AM

Information updated in USOS is visible in USOSweb next day (and vice-versa)

Data migration is especially important during registration. Reporting a problem in the same day as registration start means that any fix will be available next day and can prevent access to registration. Reporting problems as soon as they are occur is critical.

## USOSweb - problems, errors

All information in USOSweb need to be verified often.

If any action in USOS is taken, need to check if its correctly visible in USOSweb

Reporting problems as soon as they are occur is critical. Solving a problem may be more difficult as the time pass.

Information about linked courses

### Linkage

You are registered for 23 courses , including:

- 2 courses not linked to any study programme! ⓘ
- 8 courses linked to a study programme, but not to any stage. ⓘ

**30 days** remain to deliver for checkup study program Psychologia w języku angielskim, stacjonarne, jednolite magisterskie.

List of registered groups

### Directory ⓘ

People directory →

Course directory →

Faculties directory →

Studies directory →

ⓘ Search by first, last name...

Search by department name, ID...

Search by course name, ID...

Search by study program name, ID...

Directory – a database for course

Schedule - created automatically based on registered courses

### Schedule - current week ⓘ

	MO	TU	WE	TH	FR
7					
8					
9					
10					
11					
12					
13					

### Schedule - next week ⓘ

	MO	TU	WE	TH	FR
7					
8					
9					
10					
11					
12					
13					

### User information ⓘ

- Student number: [redacted]
- Library card number: [redacted]
- System roles/permissions: [redacted]
- Faculty of Psychology access to USOSWeb valid until: [redacted]

My profile page →

Student card number

# USOSweb - Directory

Information about courses organized by every faculty of UW

Searching via course name or code

Information if the course is available in current semester

Redirect to course homepage with syllabi

## Search results

🔍 Your query:

2500-en-ps Search again

show course groups in separate column  
 show brief course description under each row  
 show terms and registration carts  additional information about registration and classes Change settings

Elements 1..30 of 120 Show options

Course code	Department name	Course title	Department name in Polish	Course title in Polish	Key					Actions
					2022Z	2022L	2022	2023Z	2023	
2500-EN-PS-PZAW-D0D1	Faculty of Psychology		Wydział Psychologii	Additional Internship 1	n/a	n/a		n/a		<a href="#">Course page</a> →
2500-EN-PS-PZAW-D0D2	Faculty of Psychology		Wydział Psychologii	Additional Internship 2	n/a	n/a		n/a		<a href="#">Course page</a> →
2500-EN-PS-CSP5-06	Faculty of Psychology		Wydział Psychologii	Advances in Humanistic and Existential Therapy	n/a		n/a	n/a	n/a	<a href="#">Course page</a> →
2500-EN-PS-SB-09	Faculty of Psychology		Wydział Psychologii	Assesment and Development Centre	n/a		n/a	n/a	n/a	<a href="#">Course page</a> →
2500-EN-PS-PZAW-POD	Faculty of Psychology		Wydział Psychologii	Basic Internship	n/a	n/a		n/a		<a href="#">Course page</a> →
2500-EN-PS-CS5-02	Faculty of Psychology		Wydział Psychologii	Child and Adolescent Clinical Psychology		n/a	n/a			<a href="#">Course page</a> →

# USOSweb - directory

Course page contain syllabi and information about group/groups schedule

Before the registration it is necessary to check those information, to select the most interesting courses and avoid conflicts in the schedule during semester. During the registration it is recommended to pick groups as fast as possible.

## Academic Skills



[← go back to course search results](#)

General data	
Course ID:	2500-EN-PS-OB1Z-1
Erasmus code / ISCED:	(unknown) / (unknown)
Course title:	Academic Skills
Name in Polish:	Academic Skills
Organizational unit:	Faculty of Psychology
Course groups:	obligatory courses for 1 year
ECTS credit allocation (and other scores):	4.00 ⓘ
Language:	English
Type of course:	obligatory courses
Short description:	The aim of the course is to give 1st-year international students of a taught MA in Psychology the necessary oral presentation skills and academic writing skills to structure and present their ideas effectively in English.
Learning outcomes:	Students will become familiar with and competent in the use of academic discourse in their particular field of study. After extensive practice, they will have a clear understanding of academic register, the importance of academic integrity and the basic rule of APA style. Receptive and productive skills in English will be enhanced and students will find a more fluent and effective style for presenting their ideas in the English language.

Classes in period "Winter semester 2023/24" (future)	
Time span:	2023-10-01 - 2024-01-28
Type of class:	Seminar, 30 hours <a href="#">more information →</a>
Coordinators:	(unknown)
Group instructors:	Renata Słowińska
Students list:	(inaccessible to you)
Examination:	Course - Grading Seminar - Grading

**Chosen plan division:**  
 this week  
 course term

	MO	TU	WE	TH	FR
7					
8					
9					
10					
11					
12			SEM		
13					
14			SEM		
15					

[see course schedule](#)

## USOSweb - directory

Before registering, check which year can access the course

General data	
Course ID:	2500-EN-PS-EAc6-01
Erasmus code / ISCED:	14.4 ⓘ / (0313) Psychology ⓘ
Course title:	Acculturation - the Psychology of Multicultural Societies
Name in Polish:	Acculturation - the Psychology of Multicultural Societies
Organizational unit:	Faculty of Psychology
Course groups:	(in Polish) Academic basket (in Polish) electives for 3,4 and 5 year Social Psychology basket
ECTS credit allocation (and other scores):	4.00 ⓘ
Language:	English
Type of course:	elective courses

General data	
Course ID:	2500-EN-PS-EAc-13
Erasmus code / ISCED:	14.4 ⓘ / (0313) Psychology ⓘ
Course title:	Key Studies in Psychology
Name in Polish:	Key Studies in Psychology
Organizational unit:	Faculty of Psychology
Course groups:	(in Polish) Academic basket (in Polish) Elective courses (in Polish) electives for 1st year
ECTS credit allocation (and other scores):	3.00 ⓘ
Language:	English
Type of course:	elective courses



# USOSweb - Applications

Applications are submitted through USOSweb system



USOSweb collect information about all submitted applications and their status

During creation of application - In case of being a student of more than one program, you need to choose the correct program to send application to.

Kod programu	Opis	Data przyjęcia	Status na programie	
SJ-PS	Psychologia, stacjonarne, jednolite magisterskie		Student	wybierz i kontynuuj


Creating an application allow to choose from 21 predefined type. If the topic doesn't seem to fit in any, please select „other”

After receiving a reply it is critical to read the decision.  
Often, the agreement is given under conditions.  
If conditions aren't met – the decision will not done.

# Registrations

Registration for courses organized by Faculty of Psychology are available in USOSweb





### Registrations

Register for courses or examinations, see the current state of your registration cart.

Going to registrations page will show all accessible registrations.

During one semester you may have access to several registrations, for different groups of courses

## WISP Registration for Obligatory courses 2023Z - Winter Semester 2023/2024 [2500-EN-PS-23Z-OB]

✓	closed 2023-05-30 20:00 - 2023-06-13 23:59	Direct registration for groups - FCFS mode [description]	1st	▲ 📄 📎 ✓	
✓	closed 2023-06-20 20:00 - 2023-06-25 23:59	Direct registration for groups - FCFS mode [description]	2nd	▲ 📄 📎 ✓	
☐	will start in <b>5 days</b> 2023-09-05 20:00 - 2023-09-10 23:59	Direct registration for groups - FCFS mode [description]	3rd	▲ 📄 📎 ✓	→ Go to registration
☐	will start in <b>19 days</b> 2023-09-19 20:00 - 2023-09-24 23:59	Direct registration for groups - FCFS mode [description]	4th	▲ 📄 📎 ✓	

→ Go to registration

If there are no required registrations – please report it to USOSWEB @ psych.uw.edu.pl,

In the e-mail: student ID number and information, which registration/courses are missing is required.

## Registration – list of available registrations

Registering for the groups is possible only during active rounds.

✓	closed 2023-05-30 21:00 - 2023-06-13 23:59	Direct registration for groups - FCFS mode [description]	1	▲ 🗑️ 2 📎 ✓	
✓	closed 2023-06-20 21:00 - 2023-06-25 23:59	Direct registration for groups - FCFS mode [description]	2	▲ 🗑️ 📎 ✓	
☐	will start in 5 days 2023-09-05 21:00 - 2023-09-10 23:59	Direct registration for groups - FCFS mode [description]	3	▲ 🗑️ 📎 ✓	→ Go to registration
☐	will start in 19 days 2023-09-19 21:00 - 2023-09-24 23:59	Direct registration for groups - FCFS mode [description]	4	▲ 🗑️ 📎 ✓	

Click to go to the courses and group available in the registration

Registration rounds schedule.  
Registering for course is possible only in active round.

Registration type „first come first served”.  
During this registration the main criterium are free spots in group. It is recommended to register as soon as possible

Group exchange – during open round, for switching group of the course (if there are open slots in the new group)

# Zapis, przedmioty rejestracji

Po wejściu w odpowiednią rejestrację, wyświetli się lista dostępnych przedmiotów:

## Direct registration for class-groups

WISP Registration for Obligatory courses 2023Z - Winter Semester 2023/2024 [2500-EN-PS-23Z-OB]

← go back to the registration calendar

refresh

Round will be open in 5 days  
2023-09-05 20:00:00 - 2023-09-10 23:59:00

Showing elements 1..15 (out of 15)

Course	Term	Classes	Actions
① Academic Skills [2500-EN-PS-OB1Z-1]	2023Z	Seminar (2 groups)	
① Basic Psychological Skills [2500-EN-PS-OB1-1]	2023Z	Class (3 groups)	
① Biological Bases of Behaviour I [2500-EN-PS-OB1Z-2]	2023Z	Lecture (1 group) Seminar (2 groups)	
① Clinical Psychology and Psychopathology [2500-EN-PS-OB3Z-1]	2023Z	Lecture (1 group) Seminar (2 groups)	
① Cognitive Psychology II [2500-EN-PS-OB2Z-4]	2023Z	Lecture (1 group)	

Term – academic year 2023/2024  
2023Z – 1st semester  
2023L – 2nd semester  
2023 – 1&2 semester

Group(s) fulfillment state

Course available for registration

Information about course groups

Course name, direct link to Directory

Green basket icon – beginning of registration for selected course

## Registration, linking courses

In case of being assigned to more than one active programs, before registering to the group system will ask to which program course will be linked and accounted during promotion

### Default links

Registration, in which you can participate, is in progress or will start soon. The registration requires to link the courses you register for to study programs. As you study at more than one program, you will need to select the program for each course. The need to make this decision can reduce your chance to successfully complete the registration during **Direct registration for groups**, where the order of applications matters. To avoid this, you can specify the default program of study in advance [here](#).

Hide message

### Choose default linkage program

- no default linkage program ⓘ
- [Redacted]
- Psychology, full-time, long cycle programme
- [Redacted]

Save

Chosen program is active until log out.

If the default linkage is not configured, system will ask to choose the program every time the new group is chosen.

This might have an impact during the registration with „first come first served” type.

## Zapisy, wybór grupy

After selecting a course, it is necessary to select a group, even if there is only one group in the course

10	0		12	0	brak	D	brak	SJ-MSMP , SJ-PRK-PS-MISH , <b>SJ-PS</b> ...	<input checked="" type="radio"/>	Available group
11	0		12	0	brak	D	brak	SJ-MSMP , SJ-PRK-PS-MISH , <b>SJ-PS</b> ...	<input type="radio"/>	
12	0		12	0	brak	W	brak	NWJ-PS ...	<input type="radio"/>	Unavailable group
13	0		12	0	brak	W	brak	NWJ-PS ...	<input type="radio"/>	

Rejestruj

After selecting a group, confirmation is required

Successful registration is confirmed with a prompt

**Rejestracja na przedmioty obowiązkowe I rok (2022Z) [2500-REJESTR-I]**  
Rejestracja na przedmioty obowiązkowe I rok BLOKI - semestr zimowy [2500-PL-2022Z-I-B]







Pomyślnie zarejestrowano na przedmiot. Zostało dodane podpięcie pod program Psychologia, stacjonarne, jednolite magisterskie. Odśwież stronę

← wróć do listy przedmiotów

## Registration, removing groups

During open rounds, there might be an option to resign and sign off from group.

The option is enabled for each course individually, it is marked with an icon 

Przedmiot ▲	Cykl dyd.	Zajęcia	Akcje
Rejestracja na przedmioty obowiązkowe I rok [2500-REJESTR-I]	2022Z	Seminarium (24 grupy) ...	   

After clicking and icon, confirmation is required

Komunikat ze strony usosweb.uw.edu.pl

Czy na pewno chcesz się wyrejestrować?

OK

Anuluj

Successful sign off is confirmed with a message



Pomyślnie wyrejestrowano z przedmiotu. Odśwież stronę

### WARNING!!!

Removing a registration is final. It is possible to register back only if there are free spots in the group.

Removing registrations for obligatory courses may result in problems later during the year

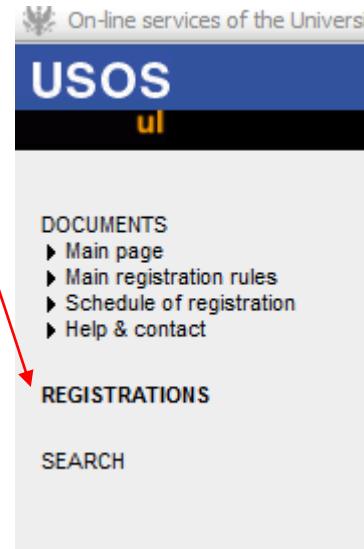
# Registration for PE, language courses, University courses

Registration is available on dedicated site - <https://rejestracja.usos.uw.edu.pl/>

Login – same credential as USOSweb

Registrations link contain list of every configured registration (both active and future ones)

Opened – list of active registration.



On-line services of the University of Warsaw

## USOS

- DOCUMENTS
  - ▶ Main page
  - ▶ Main registration rules
  - ▶ Schedule of registration
  - ▶ Help & contact
- REGISTRATIONS**
- SEARCH



Search phrase:  Search in the entire database:  Advanced search:

### Registrations

Quick refresh

0000-00-00

0000-00-00

general university e-learning classes for students from Ukraine

for board of registration for general university e-learning classes for students from Ukraine, from: 2023-04-21 21:00:00, to: 2023-05-31 23:59:59, limit of tickets: 30000

2200-2023-SEM.MGR

Rejestracja na semestrze egzaminacyjne WPA w roku akademickim 2023/2024

for board of registration for general university e-learning classes for students from Ukraine, from: 2023-04-21 21:00:00, to: 2023-05-31 23:59:59, limit of tickets: 30000

2200-2023-SEM.SPEC

Rejestracja na semestrze specjalizacyjnym WPA w roku akademickim 2023/2024



## Registration for PE, language courses, University courses

For registration, every course require a payment in tokens

Brak uprawnień do wykonania operacji. Musisz się zalogować.	
Kod przedmiotu:	3004-CPCN-OG
Nazwa przedmiotu:	(eng) Współczesna polska kultura w pigułce - kurs online
Język wykładowy:	angielski
Cykl dydaktyczny:	Semestr zimowy 2021/22
Typ zajęć:	Kurs internetowy
Liczba godzin:	30
Punkty ECTS:	4
Prowadzący:	dr Justyna Zych
Koszt:	30 żetonów typu OGP
Liczba miejsc (zarejestrowani/limit):	18/30
Aktualna tura:	Rejestracja 1, od: 2021-06-15 12:00:00, do: 2021-08-31 12:00:00, limit wydanych żetonów: 120xOGP

Amount of token available is always visible in the „CART” (left side menu, after login)

Every student is granted a specified amount of tokens.  
In case of problems with tokens – contact WISP office.


## Rejestracja na przedmioty WF, lektoraty, ogólnouniwersyteckie - zapisy

After selecting a registration, the list of courses groups will be displayed

Group code	
0000-HUM-OG	General university courses in the humanities
0000-OG	General university courses
0000-SPOL-OG	General university courses in the social sciences

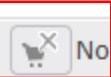
After clicking a group name, list of assigned courses will be displayed.

Clicking name of course will display a list of groups.

To register, click an icon 

### Kurs doskonalący znajomość języka polskiego jako obcego r

#### General data

 No tokens.	
Course code:	0508-KDJPB1-OG
Course name:	Kurs doskonalący znajomość języka polskiego jako obcego na poziomie B1
Language of instruction:	Polish

## Faculty of Psychology courses - code

1 | 2 | 3  
2500-EN-PS-OB1Z-1 – Academic Skills

- 1 - 2500 – Faculty of Psychology code.
- 2 - EN – language of the course
- 3 - PS - Psychology

1 | 2 | 3 | 4  
2500-EN-PS-OB1Z-1 – Academic Skills

- 1 - OB – course type – obligatory
- 2 - 1/2/3/4 - rok studiów na którym obowiązuje dany przedmiot
- 3 - Z/L – term (Z- 1st semester, L- 2nd semester)
- 4 - 1,2 itd. – numer of the course

1 | 2 | 3 | 4  
2500-EN-PS-E(Ac/Ap)(x)-(number) - (title)

- 1 - **E** – course type - elective
- 2 – **Ac** – academic, **Ap** - applied
- 3 - **x** – basket, elective group (optional)
- 4 – numer of the course

## Komunikacja e-mail

Every email sent to the faculty have to be sent from student mail or from a domain of UW

Every email need an information:

- Student ID number
- Name and surname
- If problem is about courses, groups – please add course code and group number

One case = one e-mail

In case of longer discussions – do not remove text of previous email

USOSweb support:

USOSWEB @ psych.uw.edu.pl