RESOLUTION NO. 25

OF THE TEACHING AND LEARNING COUNCIL

for Psychology and Applied Animal Psychology Studies

of June 9, 2026

regarding the adoption of principles for the co-supervision of diploma theses by external supervisors in the fields of psychology and applied animal psychology

Based on § 68 section 2 of the Statute of the University of Warsaw (UW Monitor from 2019, item 190) and § 46 section 4 of the Regulations of Studies at the University of Warsaw (Resolution no. 444 of the Senate of the University of Warsaw of 19 June 2019 on the adoption of the Regulations of Studies at the University of Warsaw), the Teaching and Learning Council decides as follows:

§ 1

The Council adopts regulations specifying the principles of co-supervision of diploma theses by external supervisors (persons not employed by the University of Warsaw), constituting an appendix to the resolution (Appendix no 1).

The resolution comes into force on the date of its adoption.

Chair of the Teaching and Learning Council: *K. Bargiel-Matusiewicz*

Appendix no 1

Rules for co-supervising diploma theses in the fields of psychology and applied animal psychology by persons not employed at the University of Warsaw

valid from the academic year 2026/27

1. Persons not employed at the University of Warsaw do not have the right to independently supervise diploma theses.

2. Applications for approval of co-supervisors of diploma theses by persons not employed at the University of Warsaw may be considered only at the penultimate and last meeting of the Teaching and Learning Council in the academic year preceding the commencement of preparation of the diploma thesis.

3. Applications for the approval of co-supervisors of diploma theses who are not employed by the University of Warsaw may be submitted only by students whose grade average for the stages of study completed up to the time of submitting the application is at least 4.25. This average is calculated in accordance with the rules governing the assessment of study stages.

4. The Teaching and Learning Council considers applications for co-supervision of a diploma thesis by persons not employed at the University of Warsaw who meet all of the following criteria:

a) have a doctoral degree;

b) have at least one year of teaching experience after obtaining a doctoral degree;

c) are experts in the area covered by the thesis.

5. When formulating an opinion on co-supervision of a diploma thesis, the Council may take into account:

a) available information on the quality of previous teaching, e.g. student evaluations;

b) cooperation with the Faculty of Psychology, e.g. research programs;

c) research experience, including international experience;

d) practical experience, e.g. clinical experience.

6. A person not employed by the University of Warsaw may co-supervise only one thesis at a time. This rule does not apply to co-supervising the work of WISP and SPZ students.

7. In the event of consent to co-supervise a diploma thesis, the Teaching and Learning Council appoints a person from among the employees of the Faculty of Psychology to supervise the thesis, whose area of expertise corresponds to the topic of the thesis.

8. The person supervising the diploma thesis shall agree with the co-supervisor on the division of responsibilities and teaching hours, provided that the person supervising the thesis:

a) is responsible for ensuring that the student meets the deadlines;

b) is responsible for entering credits into the USOS system;

c) asks a question during the diploma exam;

d) receives no less than 5 hours (master's thesis) or 2 hours (bachelor's thesis) per year in addition to the teaching load.

9. The student submits a substantively justified application to the Teaching and Learning Council, in which the student:

a) indicates the person not employed at the University of Warsaw under an employment contract, under whose supervision they would like to prepare a diploma thesis;

b) explains why it is not possible to write the thesis under the sole supervision of a person employed by the University of Warsaw under an employment contract;

c) presents documentation confirming above-average interest in the proposed thesis topic (e.g. participation in a conference, research program, etc.).

10. The application referred to in point 9 must be accompanied by the following documents, prepared by the person who is to co-supervise the work:

a) consent to supervise the diploma thesis;

b) a cooperation plan describing the proposed teaching techniques, topics and meeting schedule (at least twice a month);

c) a short description of scientific experiences related to the topic of the planned diploma thesis.